Homeless in Teignbridge Support is a Registered Charity, Number 1097540

# Two cups of tea: Giving regularly by Standing Order

## Personal details

| Title | First Name | Surname |
|---|---|---|
| | | |

Full Home Address

Postcode

Your data will be handled in accordance with the Data Protection Act 1998. Homeless in Teignbridge Support does not sell or share your data with other organisations for marketing purposes.

## Gift Aid declaration

Gift Aid is worth an extra 25p on top of every pound you give to us and it costs you nothing.

Please claim Gift Aid on:

☐ This and future donations ☐ Donations in the past 4 years ☐ This donation ONLY

**To qualify you must provide your name, address, postcode and tick one or more of the boxes confirming acceptance of the HMRC Gift Aid rules.** I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for the current tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities and Community Amateur Sports Clubs that I donate to will reclaim on my gift for the current tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I have given. **Please inform us if you change your name or address, or wish to cancel this declaration, or no longer pay sufficient tax on your income and/or capital gains. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.**

## Instruction to your bank or building society to pay by Standing Order

Name(s) of Account Holder(s)

Bank/Building Society Account Number

Branch Sort Code

Name and full address of your Bank/Building Society

To: The Manager Bank/Building Society

Address

Postcode

Banks and building societies may not accept Standing Order Instructions for some types of account.

Please pay to Homeless in Teignbridge Support at Lloyds Bank, 41 Courtenay Street, Newton Abbot, Devon TQ12 4QW, Sort Code 30-96-06, Account Number 01013646 Standing Orders from the account detailed in this Instruction. I understand that this Instruction may remain with Homeless in Teignbridge Support and, if so, details will be passed electronically to my bank/building society.

£3 on the ☐ day of every month

Signature(s)

Date

Please fill in this whole form using a ballpoint pen and send it to Homeless in Teignbridge Support at Unit 1 Vicary Mill, Bradley Lane, Newton Abbot TQ12 1LZ.

Thank you! This makes our work possible.